



Housing Quality Standards (HQS) Extension Request Form

Please be advised extensions will be determined on a case by case basis, but will not exceed 60 days, except in the case of delays caused by weather conditions. Any life-threatening HQS deficiencies must be completed within 24 hours of inspection. Extension will not be considered on emergency failed items. **Verbal extension requests will not be accepted.**

Today's Date: _____ Inspection Date: _____

Owner Name: _____

Participant Name: _____

Unit Address: _____

I, owner/managing agent of the above listed unit address, hereby request an extension in repair time of _____ days.

I understand that I must contact the Linn-Benton Housing Authority once the repairs are made to arrange for a re-inspection. Failure to do so within adequate time to complete the inspection will result in abatement.

I am requesting the extension due to the following reason(s):

() Required parts or services will not be available until _____:

(Attach repair agreement)

() Current weather conditions (please describe the issue)

() Other _____

Return form to: LBHA, 1250 Queen Ave SE, Albany, OR 97322 ; FAX (541) 926-3589; E-MAIL crik@L-bha.org

FOR OFFICE USE ONLY

() Approved. The new deadline will be: _____

() Denied. The unit must be repaired by the re-inspection date of _____.

Inspector

Date